

Professional College of Medical Sciences

HOSPITAL



JOINT VENTURE



PROFESSIONAL
COLLEGE OF MEDICAL SCIENCES

PCMS

PROFESSIONAL COLLEGE OF MEDICAL SCIENCES

Shaping Future Healthcare Professionals

PROSPECTUS

2023 - 2024

www.pcms.edu.pk

— CEO MESSAGE



We have started Professional College of Medical Sciences (PCMS) at an exciting and indeed a challenging time, where the College ends itself at the cross roads of its embryonic development and being a driver of societal change. Leading a college is an intellectually rewarding venture, but one that is far from easy. It requires

between efficient management and the recognition and enhancement of intellectual freedom and creativity. PCMS was brought into existence with the very idea that it will assume a stewardship role for Allied Health Education and Research in the Khyber Pakhtunkhwa province and through the work of my predecessors; PCMS has been able to launch multiple academic programs to fulfill that role. Now, we have accepted the challenge to not only nurture and consolidate the current portfolio of programs but also to further expand it according to the needs of our health system. However, we feel that there is an even more important task at hand that is to inculcate the true essence of education into the students of Khyber Pakhtunkhwa and to make them find a bigger purpose in life rather than considering their qualifications only as a vehicle for financial success. And it is perhaps the greatest social influence a professional college can have, for we too often forget that there is a moral core to what we do.

Our vision is to make PCMS a center of knowledge sharing and generation, with the critical study and debate of human values and what it means to be human, at its heart. We aim to lead the PCMS into a place where students are enabled and stimulated to achieve human excellence, and where the ethos and values of quality assurance, transparency, merit, openness, accessibility, participatory approach and gaining public confidence are held supreme. We are certain that through the support and help of our team, we will be able to make PCMS the most sought after Allied Medical Institute in Khyber Pakhtunkhwa and Pakistan, an institute excelling not only in rankings but also in inducing a positive change in the society by virtue of upholding the fundamental moral and ethical human values.

Prof. Dr. Mushtaq Ahmad

— PRINCIPAL MESSAGE



Welcome to Professional College of Medical Sciences, the college is the only Private Sector institute in Khyber Pakhtunkhwa province offering BS Optometry, and BS level programs of Allied Health Sciences. The College was established in January 2019. The institute is well-equipped with human resource, having highly qualified doctors and Paramedics Staff graduated from national and international reputed institutes, the college is in developing phase.

Professional College of Medical Sciences, Peshawar is a dynamic and progressive health educational institution that aims to provide the best possible education to the students under its care set within the parameters of sound values and a disciplined environment. Our objective is to provide students with the opportunity to serve, to lead, and to fulfill their potential in all spheres so that they can take their place and succeed in the modern health world. Our Institute is the instrument and the means through which all its students are building their futures. While the academic program is the central pillar of the institute, we strongly believe in practical as these students have to deal with the patients in future. The skills learnt in the labs and wards are critical in the well rounded growth and maturity of all our students. I am also committed to providing our students with firm foundations in IT education. We have two computer centres and each and every student has daily lessons in computer skills and our plans are to extend IT education in many areas that they will need to be successful in the modern work place.

With these remarks I congratulate the students joining PCMS and wish them an enlightened future ahead.

A handwritten signature in black ink, appearing to be 'Dr. Rizwan Elahi'. The signature is stylized and fluid, with a long horizontal stroke extending to the right.

Dr. Rizwan Elahi

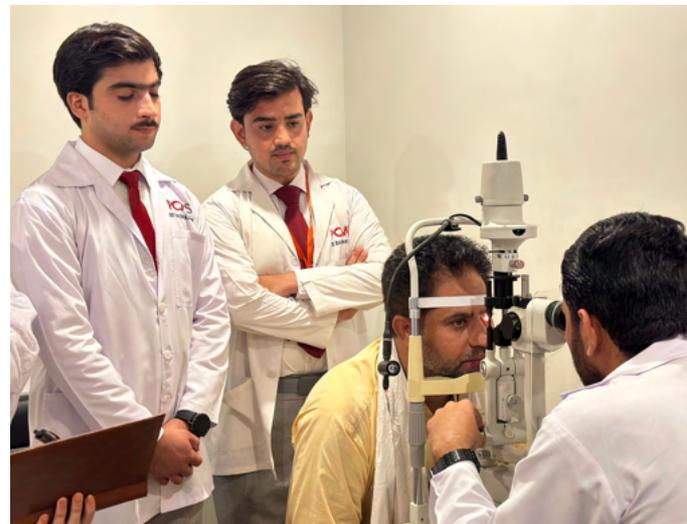
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WELCOME TO THE PROFESSIONAL COLLEGE OF MEDICAL SCIENCES

A leading Allied Health Sciences institution established in 2019 with a relentless commitment to transforming aspiring healthcare enthusiasts into competent and compassionate allied health professionals. Nestled in the heart of Peshawar, Khyber Pakhtunkhwa, Pakistan. Our state-of-the-art facility and expert faculty provide a nurturing and cutting-edge environment for students to embark on their journey towards a fulfilling career in healthcare

OUR VISION

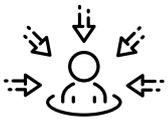
At Professional College of Medical Sciences (PCMS), our vision is to lead the way in allied health education, setting new standards of excellence and innovation in preparing healthcare professionals for the challenges of the 21st century. We are committed to promote a generation of proficient and compassionate healthcare professionals who make a significant impact on healthcare delivery and improve the lives of people globally.

OUR MISSION



Excellence in Education:

Our primary mission is to provide exceptional education and training in various allied health disciplines, maintaining the highest standards of academic and clinical excellence.



Student-Centric Approach:

We are committed to fostering a student-centric learning environment that nurtures intellectual curiosity, critical thinking, and professional development, empowering students to become competent and empathetic healthcare practitioners.



Cutting-Edge Curriculum:

Our parent university i.e. Khyber Medical University continually update and innovate our curriculum to align with the latest advancements in healthcare practices and technology, ensuring our graduates are well-prepared for the dynamic and evolving healthcare landscape.



Clinical Experience:

We emphasize practical, hands-on clinical experience, offering students opportunities to gain real-world exposure and apply their knowledge in diverse healthcare settings.



Diversity and Inclusion:

We value and promote diversity, inclusivity, and respect for all individuals, creating a welcoming and supportive community that embraces differences and enhances the learning experience.



Research and Scholarship:

We encourage faculty and students to engage in research and scholarly activities, advancing knowledge in the field of allied health and contributing to evidence-based practices.



Community Engagement:

We actively collaborate with healthcare organizations and the local community to address health disparities, promote health education, and participate in community service initiatives.



Ethics and Professionalism:

We instill strong ethical values and professionalism in our students, preparing them to uphold the highest ethical standards while delivering compassionate and patient-centered care.



Lifelong Learning:

We foster a culture of lifelong learning among our graduates, supporting their continuous professional development and growth as healthcare leaders.



Global Impact:

We strive to make a positive impact on a global scale by producing healthcare professionals who are culturally competent, adaptable, and capable of addressing healthcare challenges in diverse international settings.

Affiliated Hospitals for Clinical Training



- ***Frontier Institute of Ophthalmology***



- ***Hayatabad Medical Complex***



- ***Institute Of Kidney Diseases***



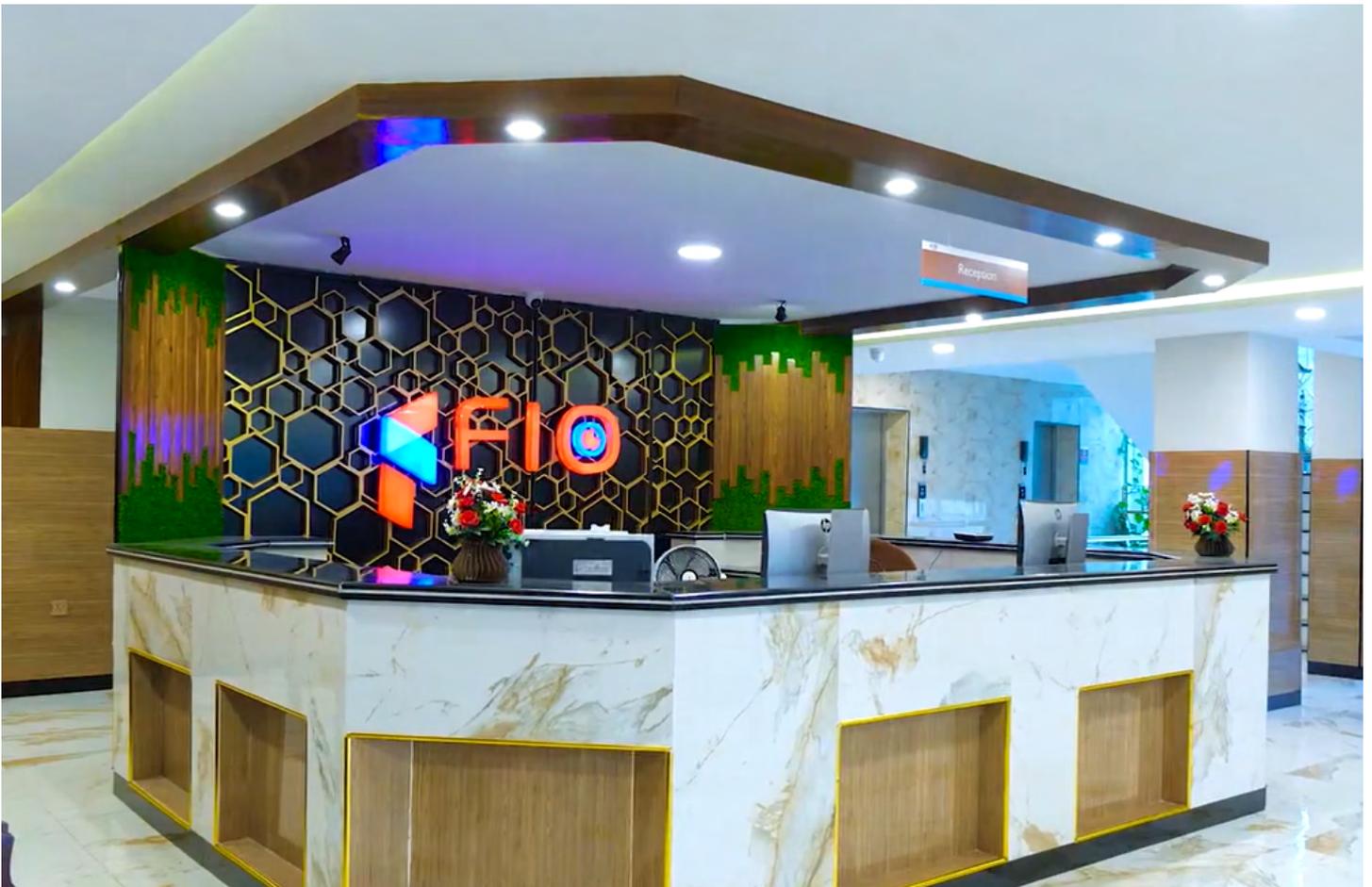
FIO Hospital, Hayatabad Medical Complex, and IKD are potential institutions where students may undergo hands-on training as part of their medical education. These hospitals likely offer a range of clinical experiences to help students develop their skills and knowledge in various medical disciplines.

About

Frontier Institute of Ophthalmology & Ocular Research Center

FIO Hospital & ORC is Professional College of Medical Sciences's own hospital for clinical training of PCMS Students. FIO Hospital & ORC is a 36 bedded Ophthalmology Hospital with 5 well equipped latest technology Operation Theaters, Refractive Surgery OTs Excimer Laser etc.

FIO Hospital & ORC is not limited to its domain but various other disciplines such as Radiology Department, General Medicine.....



For more information Please visit:
www.fiohospital.com

REGISTRATION & AFFILIATION[®]

PCMS is duly registered with Higher Education Regulatory Authority (HERA) and affiliated with Khyber Medical University, Peshawar for the Four (4) Year BS Degree Programs.

For CAT-B Pharmacy Technology, PCMS is recognized and affiliated with Pharmacy Council of Pakistan.



PROGRAMS OFFERED

- PCMS offers Four (4) Year BS Degree Programs affiliated with Khyber Medical University

BS Vision Sciences/Optomety



BS Radiology Technology



BS Medical Laboratory Technology



BS Surgical Technology



- PCMS offers 2 years diploma registered with pharmacy council of Pakistan

Pharmacy category-B



Pharmacy
Council Of Pakistan

Our PCMS Faculty

Department of Optometry

Professor	Lecturer	Lecturer	Demonstrator
			
Dr. Mushtaq Ahmad	Mr. Abdus Samad	Ms. Unsa Habib	Mr. Najm ul Hassan

Department of Surgical Technology

Demonstrator	Demonstrator	Demonstrator
		
Mr. Dayan	Mr. Mujeeb Ullah	Mr. Zaryab Zeb

Department of MLT Technology

Lecturer



Ms. Sahiba Gul

Demonstrator



Mr. Mazz Khan

Demonstrator



Mr. Uzair Ahmad

Department of Radiology Technology

Associate Professor



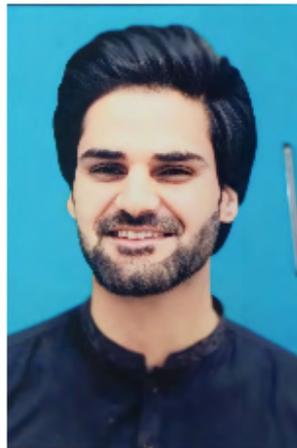
Dr. Hina Mehwish

Lecturer



Mr. Arif Ullah

Demonstrator



Mr. Mujeeb Khan

Demonstrator



Ms. Fatima Gul

Department of Basic Medical Sciences

<p>Assistant Professor</p>  <p>Dr. Rizwan Elahi</p>	<p>Assistant Professor</p>  <p>Dr. Tasneem Ullah</p>	<p>Assistant Professor</p>  <p>Mr. Zafar Iqbal</p>	<p>Lecturer</p>  <p>Ms. Midrar Ullah</p>
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BS RADIOLOGY TECHNOLOGY

Mission Statement

At the BS Radiology Program, our mission is to provide a comprehensive and cutting-edge educational experience that prepares students to excel as skilled radiologic technologists. Through a student-centric approach, we strive to instill in our graduates the knowledge, technical expertise, ethical values, and critical thinking abilities necessary to meet the challenges of the rapidly advancing field of radiology.



BS RADIOLOGY TECHNOLOGY CURRICULUM**First Semester**

S.NO	SUBJECTS	CREDIT HOURS
1	MEDICAL BIOCHEMISTRY-I	4
2	HUMAN PHYSIOLOGY-I	4
3	HUMAN ANATOMY-1	4
4	ENGLISH-I	2
5	PAKISTAN STUDIES	2
6	COMPUTER SKILLS	2

Second Semester

S.NO	SUBJECTS	CREDIT HOURS
1	MEDICAL BIOCHEMISTRY-II	4
2	HUMAN PHYSIOLOGY-II	4
3	HUMAN ANATOMY-II	4
4	ENGLISH-II	2
5	ISLAMIC STUDIES II	2

Third Semester

S.NO	SUBJECTS	CREDIT HOURS
1	REGIONAL AND RADIOLOGICAL ANATOMY-I	3
2	GENERAL RADIOLOGY	3
3	RADIATION SCIENCES AND TECHNOLOGY	3
4	GENERAL PATHOLOGY-I	3
5	PHARMACOLOGY-I	3
6	COMMUNICATION SKILLS	2

Fourth Semester

S.NO	SUBJECTS	CREDIT HOURS
1	CLINICAL MEDICINE-I	2
2	REGIONAL AND RADIOLOGICAL ANATOMY-II	3
3	CONVENTIONAL RADIO LOGICAL PROCEDURES & CLINICAL PRACTICE	4
4	RADIOLOGICAL POSITIONING & CLINICAL PRACTICE	4
5	COMPUTED & DIGITAL RADIOGRAPHY (CR & DR)	2
6	RADIOBIOLOGY & RADIATION PROTECTION	2

Fifth Semester

S.NO	SUBJECTS	CREDIT HOURS
1	COMPUTED TOMOGRAPHY(CT)	4
2	MAMMOGRAPHY & SPECIAL RADIOLOGICAL TECHNIQUES	3
3	MAGNETIC RESONANCE IMAGING (MRI)	4
4	GENERAL SURGERY	2
5	INTERVENTIONAL RADIOLOGY	2
6	CLINICAL MEDICINE-II	2

Sixth Semester

S.NO	SUBJECTS	CREDIT HOURS
1	RADIOLOGICAL & CROSS SECTIONAL ANATOMY	3
2	COMPUTED TOMOGRAPHY (CT) PROCEDURES & CLINICAL PRACTICE	3
3	MAGNETIC RESONANCE IMAGING(MRI)PROCEDURES & CLINICAL PRACTICE	3
4	THERAPEUTIC RADIOLOGY	3
5	NUCLEAR MEDICINE	3
6	CLINICAL PATHOLOGY & RADIOLOGICAL PRESENTATION	2

Seventh Semester

S.NO	SUBJECTS	CREDIT HOURS
1	CLINICAL SONOGRAPHY	4
2	ANGIOGRAPHY AND CARDIAC IMAGING	4
3	ECHOCARDIOGRAPHY	2
4	RESEARCH METHODOLOGY	3
5	BIOSTATISTICS	3

Eighth Semester

S.NO	SUBJECTS	CREDIT HOURS
1	PATIENT CARE & MANAGEMENT	2
2	BIOETHICS	2
3	RESEARCH PROJECT	6



BS MLT TECHNOLOGY

Mission Statement

Within the framework of the BS Medical Laboratory Technology Program, we are dedicated to fostering an all-encompassing and progressive learning experience. Our primary goal is to empower students to excel as adept medical laboratory technologists. Employing an individual-focused approach, we are committed to nurturing in our graduates the essential knowledge, adept technical skills, ethical values, and astute critical thinking prowess. These proficiencies are vital to embrace and conquer the evolving landscape of medical laboratory technology.



BS Medical Lab TECHNOLOGY CURRICULUM**First Semester**

S.NO	SUBJECTS	CREDIT HOURS
1	MEDICAL BIOCHEMISTRY-I	4
2	HUMAN PHYSIOLOGY-I	4
3	HUMAN ANATOMY-I	4
4	ENGLISH-I	2
5	PAKISTAN STUDIES	2
6	COMPUTER SKILLS	2

Second Semester

S.NO	SUBJECTS	CREDIT HOURS
1	MEDICAL BIOCHEMISTRY-II	4
2	HUMAN PHYSIOLOGY-II	4
3	HUMAN ANATOMY-II	4
4	ENGLISH-II	2
5	ISLAMIC STUDIES II	2

Third Semester

S.NO	SUBJECTS	CREDIT HOURS
1	GENERAL PATHOLOGY-I	3
2	PHARMACOLOGY-I	3
3	COMMUNICATION SKILLS	3
4	HAEMATOLOGY-I	2
5	CLINICAL BACTERIOLOGY	3
6	MOLECULAR BIOLOGY	3

Fourth Semester

S.NO	SUBJECTS	CREDIT HOURS
1	PATHOLOGY-II	3
2	PHARMACOLOGY-II	3
3	BEHAVIORAL SCIENCES	3
4	RBCs DISORDER	3
5	DIAGNOSTIC BACTERIOLOGY	3
6	HUMAN GENETICS	3

Fifth Semester

S.NO	SUBJECTS	CREDIT HOURS
1	WBC AND PLATELETS DISORDERS	3
2	CLINICAL PARASITOLOGY	3
3	CHEMICAL PATHOLOGY	3
4	CLINICAL PATHOLOGY	3
5	LABORATORY MATHEMATICS	3
6	BIOTECHNOLOGY	3

Sixth Semester

S.NO	SUBJECTS	CREDIT HOURS
1	BLOOD BANKING	3
2	IMMUNOLOGY AND SEROLOGY	3
3	LABORATORY INSTRUMENTATION AND TECHNIQUES	3
4	CLINICAL VIROLOGY AND MYCOLOGY	3
5	CYTOLOGY AND CYTOGENETICS	3
6	HISTO-TECHNIQUES	3

Seventh Semester

S.NO	SUBJECTS	CREDIT HOURS
1	MED. LAB MANAGEMENT SKILLS	3
2	BIOINFORMATICS	3
3	RESEARCH METHODOLOGY	3
4	BIO-STATISTICS	3
5	EPIDIMOLOGY	2
6	BIOSAFETY AND BIOSECURITY	2

Eighth Semester

S.NO	SUBJECTS	CREDIT HOURS
1	TOXICOLOGY AND FORENSIC SEROLOGY	3
2	RESEARCH PROJECT/FINAL PROJECT	6
3	BIOETHICS	2
4	SEMINAR	1

BS OPTOMETRY

Mission Statement

At the Optometry Program, we are dedicated to providing an unparalleled and innovative educational journey that equips students to thrive as proficient optometrists and visionary scientists. Embracing a focal point on students, our goal is to cultivate alumni who hold a profound comprehension of ocular well-being, advanced vision assessment methods, and state-of-the-art technologies within the discipline.



BS OPTOMETRY CURRICULUM**First Semester**

S.NO	SUBJECTS	CREDIT HOURS
1	MEDICAL BIOCHEMISTRY-I	4
2	HUMAN PHYSIOLOGY-I	4
3	HUMAN ANATOMY-1	4
4	ENGLISH-I	2
5	PAKISTAN STUDIES	2
6	COMPUTER SKILLS	2

Second Semester

S.NO	SUBJECTS	CREDIT HOURS
1	MEDICAL BIOCHEMISTRY-II	4
2	HUMAN PHYSIOLOGY-II	4
3	HUMAN ANATOMY-II	4
4	ENGLISH-II	2
5	ISLAMIC STUDIES II	2

Third Semester

S.NO	SUBJECTS	CREDIT HOURS
1	GENERAL PATHOLOGY	3
2	GENERAL PHARMACOLOGY	3
3	ANATOMY OF EYE	3
4	PHYSIOLOGY OF EYE	3
5	OCULAR MICROBIOLOGY	3
6	COMMUNICATION SKILLS	2

Fourth Semester

S.NO	SUBJECTS	CREDIT HOURS
1	DISEASES OF EYE & OCULAR THERAPEUTICS I	3
2	BASIC CLINICAL SKILLS IN OCULAR EXAMINATION	3
3	PUBLIC HEALTH	3
4	SKILLS FOR ADVANCED VISUAL FUNCTION ASSESSMENT	3
5	FIRST AID & OCULAR EMERGENCIES	3
6	BEHAVIORAL SCIENCES	2

Fifth Semester

S.NO	SUBJECTS	CREDIT HOURS
1	DISEASES OF EYE & OCULAR THERAPEUTICS II	3
2	GEOMETRICAL OPTICS	3
3	VISUAL OPTICS	3
4	PHYSICAL OPTICS & APPLIED MATHEMATICS	3
5	LEADERSHIP & MANAGEMENT	2
6	CLINICAL REFRACTION	3

Sixth Semester

S.NO	SUBJECTS	CREDIT HOURS
1	INSTRUMENT OPTICS	3
2	DISPENSING OPTICS	3
3	CONTACT LENSES-I	3
4	LOW VISION I	3
5	BASICS OF ORTHOPTICS	3
6	COMMUNITY OPTOMETRY	2

Seventh Semester

S.NO	SUBJECTS	CREDIT HOURS
1	CLINICAL OPTICS AND NEURO OPTOMETRY	3
2	CONTACT LENSES II	3
3	LOW VISION II	3
4	RESEARCH METHODOLOGY	3
5	BIOSTATISTICS	3
6	INCLUSIVE EYE HEALTH	3

Eighth Semester

S.NO	SUBJECTS	CREDIT HOURS
1	CLINICAL ORTHOPTICS AND BINOCULAR VISION	3
2	CLINICAL OPTOMETRY	3
3	BIOETHICS	2
4	SEMINAR	1
5	RESEARCH PROJECT	4



BS SURGICAL TECHNOLOGY



Mission Statement

Our mission at the BS Surgical Technology Program is to provide an all-encompassing and innovative educational journey that empowers students to excel as proficient surgical technologists. Embracing a student-focused philosophy, we are dedicated to cultivating graduates who possess a wealth of knowledge, technical mastery, ethical principles, and the capacity for critical reasoning. By embracing the rapidly evolving nature of surgical technology, we aim to equip our students with the necessary skills to meet the challenges of this dynamic field successfully



BS SURGICAL TECHNOLOGY CURRICULUM**First Semester**

S.NO	SUBJECTS	CREDIT HOURS
1	MEDICAL BIOCHEMISTRY-I	4
2	HUMAN PHYSIOLOGY-I	4
3	HUMAN ANATOMY-1	4
4	ENGLISH-I	2
5	PAKISTAN STUDIES	2
6	COMPUTER SKILLS	2

Second Semester

S.NO	SUBJECTS	CREDIT HOURS
1	MEDICAL BIOCHEMISTRY-II	4
2	HUMAN PHYSIOLOGY-II	4
3	HUMAN ANATOMY-II	4
4	ENGLISH-II	2
5	ISLAMIC STUDIES II	2

Third Semester

S.NO	SUBJECTS	CREDIT HOURS
1	GENERAL PATHOLOGY-I	3
2	SURGICAL INSTRUMENTS / EQUIPMENTS AND BIOSAFETY	3
3	MEDICAL MICROBIOLOGY-I	3
4	COMMUNICATION SKILLS	2
5	PHARMACOLOGY-I	3
6	HEAMATOLOGY-I	3

Fourth Semester

S.NO	SUBJECTS	CREDIT HOURS
1	SURGICAL SETUP AND POSITIONING	3
2	PHARMACOLOGY-II	3
3	MEDICAL MICROBIOLOGY-II	3
4	DIAGNOSTIC IMAGING	2
5	PATHOLOGY-II	3
6	BEHAVIRAL SCIENCES	2
7	STERILIZATION AND DISINFECTION	2

Fifth Semester

S.NO	SUBJECTS	CREDIT HOURS
1	SURGICAL EMERGENCY	3
2	MINOR SURGERY	3
3	ENT SURGERY	3
4	ANESTHESIA EQUIPMENT	3
5	CLINICAL OPERATIVE THORACIC SURGERY	2
6	GENERAL SURGERY	3

Sixth Semester

S.NO	SUBJECTS	CREDIT HOURS
1	CLINICAL OPERATIVE OPHTHALMIC SURGERY	3
2	PERI OPERATIVE CARE	3
3	CLINICAL OPERATIVE PEDIATRIC SURGERY	3
4	CLINICAL OPERATIVE GENERAL SURGERY	3
5	CLINICAL OPERATIVE GYNECOLOGY OBSTETRICS	3
6	DIAGNOSTIC AND ENDOSCOPIC SURGERY	3

Seventh Semester

S.NO	SUBJECTS	CREDIT HOURS
1	FUNDAMENTAL OF INFECTION CONTROL	2
2	RESEARCH METHODOLOGY	3
3	BIOSTATISTICS	3
4	CLINICAL OPERATIVE NEURO SURGERY	3
5	EIPEDIOMOLGY	2
6	CLINICAL OPERATIVE UROLOGY SURGERY	3

Eighth Semester

S.NO	SUBJECTS	CREDIT HOURS
1	RESEARCH PROJECT/SEMINAR	6
2	CLINICAL OPERATIVE ORTHOPEDIC SURGERY	3
3	BIO ETHIC	2
4	OPERATING ROOM MANAGEMENT	2
5	SEMINAR	1

PREFACE

The Rules and Regulations presented in this section have been carefully formulated to promote a culture of academic excellence, professional integrity, and code of conduct relevant to students enrolled or pursuing studies at Professional College of Medical Sciences (PCMS) Peshawar. The rules and regulations are subject to periodic updates to reflect our commitment to staying abreast of evolving educational practices.

We encourage all students, faculty, and staff to familiarize themselves with these guidelines to ensure a smooth and enriching experience throughout your tenure at PCMS. The rules outlined here are designed to foster a sense of responsibility, respect, and accountability, as we collectively strive to shape competent and compassionate healthcare professionals. Any violation of the clauses or rules outlined in the Prospectus will not be justifiable.

At PCMS, we are dedicated to cultivating an environment where every individual can thrive academically, socially, and personally. As you immerse yourself in our dynamic learning community, we trust that you will find the guidance and support you need to fulfill your potential and contribute positively to the field of Allied Health Science.

ADMISSION POLICY

Professional College of Medical Sciences, Peshawar offers four years BS degree programs in the field of Allied Health Sciences including BS Radiology Technology, BS Surgical Technology, BS Medical Laboratory Technology and BS Vision Sciences/Optomety and two years post SSC Category-B Pharmacy Technology.

Professional College of Medical Sciences, Peshawar is affiliated with Khyber Medical University Peshawar for the four 4 Years BS degree Program. While Category-B Pharmacy Technology is accredited with Pharmacy Council of Pakistan.

General rules and Regulations related to admission are as follows:

1. Intending students will submit applications for admission on prescribed forms available online at PCMS official website: www.pcms.edu.pk . Online Apply is free and No fee is required to submit admission form(s).
2. If a student wants to apply for more than one discipline, he/she may apply seperatly.
3. Students MUST provide all the required information correctly. False or incorrect information may result in cancellation of admission at any stage of the program.
4. The fee and subscription given in this prospectus are payable by all the students of PCMS. This may be subject to adjustment by the PCMS from time to time corresponding to inflation and cost of education etc.
5. A student convicted of any offence and/or having served as sentence in jail will not be eligible for admission.
6. The candidates shall have to keep themselves informed of the prescribed date of interview/admission. No separate call letters will be issued for interviews or admission confirmation. The provisional merit list will be displayed on official website www.pcms.edu.pk on the schedule dates as mentioned in the admission advertisement.
7. Admission will be given after the deposition of prescribed fees (Admission fee, Tuition fee, KMU registration fee, Annual retention fee and other charges*).
8. Candidate selected for admission shall be required to finalize the admission requirements (Complete educational Documents, Domicile certificate, CNIC or Birth certificate etc.) within the prescribed period, failing which his/her right of admission will be given to the next candidate, from the waiting list.
9. Absence from classes for two consecutive weeks from the date of admission without any genuine reason shall entail cancellation of admission.

ELIGIBILITY CRITERIA FOR ADMISSION

All the candidates applying for admission in BS courses must fulfill the following requirements.

1. QUALIFICATIONS:

The candidate's applying for admission against any BS Program must have passed the F.Sc. (Pre-Medical) examination from any Board of Intermediate and Secondary Education in Pakistan in 1st Division with at least 60% unadjusted marks for OD and 1st Division with at least 50% unadjusted marks for all the BS Programs.

OR

Passed an examination of Foreign University/Board other than Afghanistan which, in scope and standard is found equivalent to the F.Sc (Pre-Medical) examination of Pakistan, subject to the following:

- i. The examination is recognized as equivalent to F.Sc (Pre-Medical) by the Inter Board Committee of Chairmen (IBCC), Islamabad. It shall be the responsibility of the candidates to settle their cases with IBCC and get clearance certificate from IBCC, Islamabad for recognition of their qualifications.
- ii. The equivalence certificate must be attached with the application form before the final closing date.
- iii. Provisional equivalence certificate issued by the IBCC may be entertained for admission. However, confirmation of candidate's admission will be subject to production of proper equivalence certificate issued by the IBCC.
- iv. The candidate has obtained marks equal to unadjusted 60% of F.Sc total marks according to the formula laid down by the IBCC, Islamabad.
- v. The equivalence certificates of such candidates will not be accepted if they have not studied and passed the subjects of Physics, Chemistry and Biology in their 9th, 10th, 11th, and 12th Grade, O & A levels or other equivalent examination recognized by the IBCC.
- vi. Only the Converted Marks Certificates issued by the IBCC will be accepted. The equivalence of marks will be on the basis of a certificate issued by IBCC.

2. KMU-CAT TEST:

- i. Appearance in the entrance test by Khyber Medical University i.e., KMU Centralized Admission Test (KMU-CAT) for the current academic year is mandatory. For more information students may visit: <http://cat.kmu.edu.pk/>
- ii. The result of the test will be valid for the current academic year only and the result of the previous year will not be considered for the current session.
- iii. A candidate appearing in the KMU-CAT test cannot claim admission against any seat unless he/she fulfill other criteria specified in the admission policy.

3. WEIGHTAGE FOR ALL PROGRAMS:

Weight for preparation of final merit list. EXAMINATION/TEST	WEIGHTAGE
SSC or equivalent level examination	10%
Adjusted marks in F.Sc or equivalent examination	50%
KMU-CAT Test	40%

Example:

A candidate has obtained marks:

- | | | | |
|--|----------|---|--------|
| i. SSC or Equivalent qualification | 870/1050 | = | 82.85% |
| ii. Adjusted F.Sc. Marks or equivalent level marks | 920/110 | = | 83.63% |
| iii. KMU-CAT Test Marks | 380/800 | = | 47.50% |

Merit will be calculated as follow:

Examination		Weightage		Factor Marks
1. SSC	=	82.85x 0.1	=	8.28
2. F.Sc	=	83.63x 0.5	=	41.81
3. KMU-CAT Test	=	47.50x 0.4	=	19

$$\text{Merit score of the candidate} = a+b+c = 8.28 + 41.81 + 19.0 = 69.1$$

Final calculation in percentage will be rounded up to two decimal points. Only Ten (10) marks (irrespective of the number of attempts), will be deducted for improving marks in F.Sc examination by the candidate beyond the period of two years after passing the SSC annual examination. The attempt certificate issued by the respective BISE shall be accepted as final proof of improving marks.

4. AGE:

According to KMU Admission policy 2022-23, there is no lower or upper age limit for admission in public/private sector medical colleges. Whenever two or more candidates are bracketed equal in the final merit list, the older candidate will be preferred over younger one. In case the tie continues, the one having better marks in Matric shall be considered. If the tie continues, then the candidate with better marks in KMU-CAT will be given preference.

For Overseas (Pakistani National) Applicants

An equivalence certificate from Inter Board of Committee Chairman (IBCC) Islamabad is required if the qualifying certificate is from foreign education system.

For Overseas (Other than Pakistani National) Applicants

- i. In case of O & A levels education, the applicant must provide an equivalence certificate from IBCC.
- ii. An NOC from the Embassy of his/her country is mandatory.
- iii. Must have a valid Passport & Visa (Study Visa).
- iv. A valid Proof of Registration (POR) is required in case of Afghan candidates.

DOCUMENTS REQUIRED WITH APPLICATION FORM

All the documents & certificates must be attested by the Principal PCMS. Selected candidates shall have to submit all original certificates at the time of interview/admission.

Applicants must attach with application forms attested photocopies of the following certificates and documents in the given sequence:

1. Secondary School Certificate issued by the concerned board (not school)/equivalence certificate.
2. Two copies of Detailed Marks Certificate of F.Sc on the basis of which admission is sought.
3. An equivalence certificate from the IBCC, Islamabad, if the qualifying certificate is from an Institute abroad.
4. One copy of Computerized National Identity Card of the candidate or Computerized Form-B. Photocopy of both sides of the CNIC should be taken on the same side of a full page.
5. One copy of CNIC of the father of the applicant, if the father is not alive, then the death certificate of the father along with a copy of the CNIC of the mother or guardian is required.
6. One Copies of valid Domicile certificate of the candidate. (Domicile certificate submitted with the Entrance test form will not be changed at a later stage of admission process).

7. One copy of Domicile certificate of father of the applicant. If the father is not alive, then the death certificate of the father issued by the municipal authority/hospital, along with the domicile certificate of the mother showing clearly her spouse name, have to be submitted. In case the spouse name is not written in the mother's domicile certificate then domicile certificate of the brother may be submitted. A guardianship certificate shall also be submitted in such cases [specimen of guardian ship certificate is available See [Page 65](#)].
8. Original Migration certificate is required from the respective board (Usually the Board from where the FSC or equivalent certificate is issued) to Khyber Medical University once the admission is confirmed at PCMS.
9. Three passport sizes colored photographs of the applicant.
10. Hafiz -e- Quran certificate from a Registered Madrassa is required if the candidate claims to be Hafiz-e-Quran.
11. Original Undertaking on judicial stamp paper duly attested by Deputy Commissioner / Political Agent as per specimen given in the prospectus/admission form.

INELIGIBILITY FOR ADMISSION:

1. Anyone who has been expelled by any university or college for misconduct or for use of unfair means in the examinations or any offence involving moral turpitude or for any valid reasons shall not be entitled for admission in PCMS.
2. Anyone who has been admitted earlier to any program but later was declared to have ceased to be student of the PCMS under these regulations shall not be allowed for admission.

SELECTION AND ADMISSION OF APPLICANTS

1. The Chairman Admission Committee will display a provisional merit list for each category of candidates. Objection, if any, be submitted in writing to the Chairman who will be competent to rectify any error or omission. The final merit list will be displayed two days before the start of interview, on PCMS notice board and website.
2. The Admission Committee will interview the candidates for selection against open merit seat and will finalize the merit list of all categories of candidates.
3. The list of admitted candidates shall also be displayed on PCMS notice board, after the admission is provisionally finalized.
4. No candidate will be admitted unless he/she have paid the admission fee and other dues (Refer to the fee policy [Page No.38](#). All dues must be paid by the due date, otherwise next candidate on merit will be considered for admission.
5. All admissions will be provisional and shall be confirmed only after approval of the authorities. All certificates or any other documents submitted with the admission form will be subject to verification.

6. The Principal PCMS reserves right to remove a student from the college roll at any time during his/her study if incorrect or wrong data had been submitted by such a candidate/parent/guardian at the time of admission. No show cause notice will be necessary for any action under this rule, nor would the Institute, the Principal or any other authority be liable for damages for any action taken under this rule. Any cost of litigation accrued by the Institute on account of law where the fault of the candidate is proved, shall have to be paid by the candidate or his/her parent/guardian.
7. Admission fee and other dues will not be refunded to those students whose admission is cancelled due to his/her forged documents or who are rusticated/expelled/ removed from the Institute roll for any reason.
8. The parent(s) or legal guardian must accompany all the candidates at the time of interview.
9. If at the time of interview, an eligible candidate is not present for any category of seat, these at will be offered to next candidate unless a very genuine reason for absence from interview on the due date or before is presented to Principal. The Principal will be the final authority to proceed further in the matter and decide the case accordingly.

CANCELLATION OF ADMISSION:

PCMS, Peshawar reserves right to cancel the admission of a candidate:

- i. If any document/certificate submitted by the candidate is found false/fake, forged, or fabricated at any stage, his/her admission shall be cancelled forth with and further legal action can be taken against the student under the existing criminal laws.
- ii. If candidate fails to report for admission and fails to deposit the fee within due date.
- iii. A student may apply for cancellation of admission on a judicial stamp paper worth Rs. 50, duly attested by an oath commissioner with a valid reason for the cancellation. Principal may cancel his/her admission on recommendation of Coordinator and Admission Manager.

CHANGE OF DISCIPLINE:

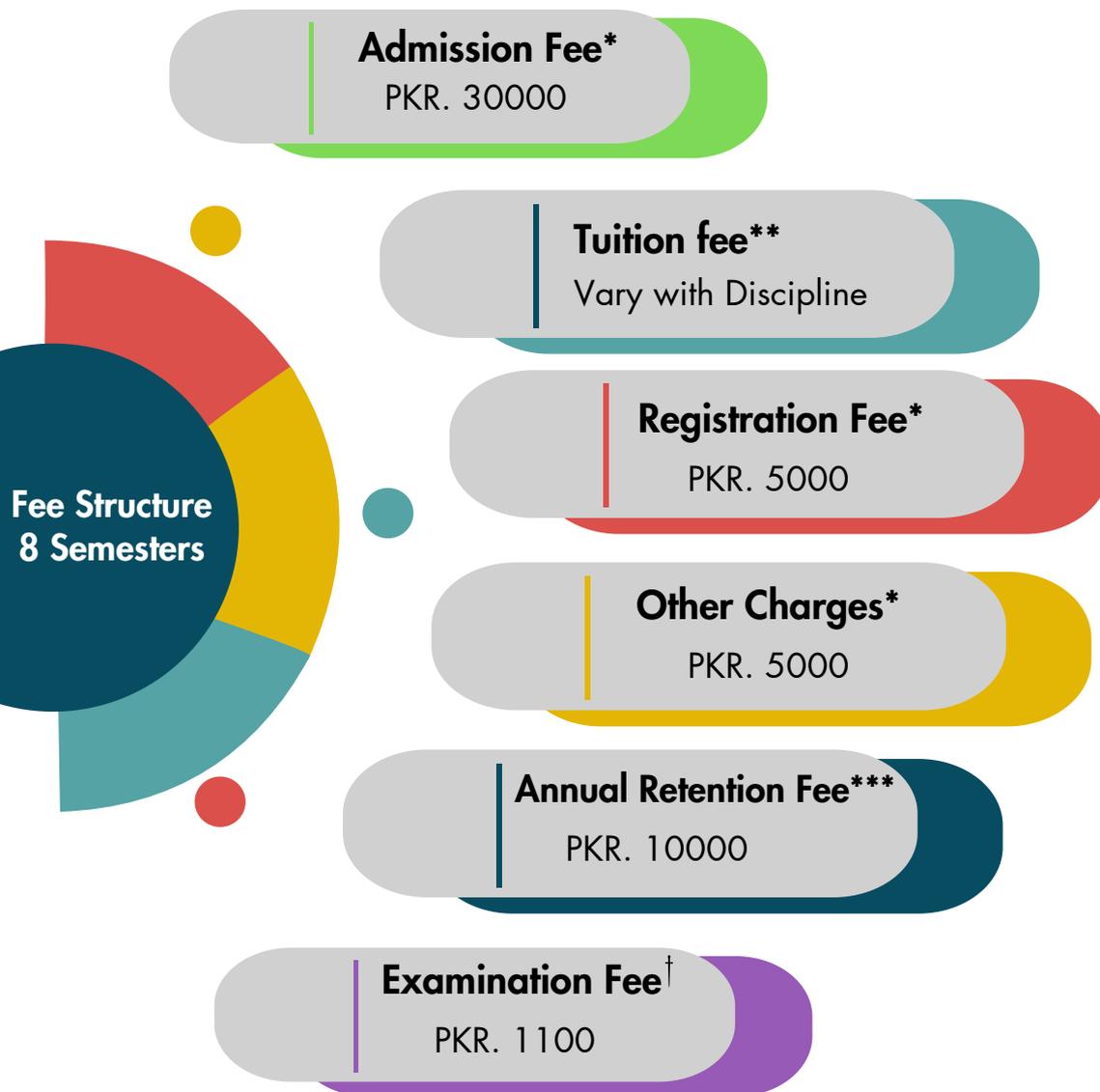
If a student wishes to change his/her discipline, shall be required to submit a written application, within four weeks of commencement of classes. On approval of the application in the light of merit and seat availability, his/her Head of Department shall forward student's profile containing academic and fee record to the HOD of new Discipline. After the approval from the competent authority, the coordinator shall refer the case to the Principal for final approval. Upon approval, the new discipline will be updated in the student's record for KMU correspondence.

Note: A student can change his/her discipline only Once. In case of second change in discipline, Re-Admission will be required as per policy.

FEE POLICY

For all disciplines full semester's fee shall be paid at the time of admission and for subsequent semesters, fee will be paid within 07 days from the date of start of classes. Otherwise, student's admission shall be cancelled, and the seat will be offered to the next candidate on merit list.

Proposed Fee structure breakup of BS for the year 2023 is as follows:



* One time only.

** 6 monthly (per semester)

*** Once in a year

† Per Paper (Per Semester)

Note: All fees (Examination Fee, Registration fee and Annual Retention fee) are subject to change at anytime by Khyber Medical University. However, Admission fee, Tuition fee and Other charges are according to the revised fee structure for the session 2023-2024 by Professional College of Medical Sciences, Peshawar.

CLINICAL TRAINING:

Charges for clinical training are decided by the Teaching Hospital. Currently, Rs. 2000 per month is paid by the student to the concerned hospital.

Note:

- The college reserves the right to increase 10% in the fee annually irrespective of the year of admission of the students.
- There is no fee concession/installment policy in PCMS.
- Fine once levied will not be condoned.

In case a student fails to pay the dues along with fine even after the lapse of time mentioned above, he/she will automatically lose his/her right of enrollment in the semester and his/her name will be removed from the roll of the Institute.

REFUND POLICY:

Tuition Fee may be refunded to the fresh students only, who decide to migrate /discontinue study, the Fee Refund Policy on account of cancellation of admission will be as according to the following policy:

Percentage of Refund*	Timeline for Semester
Full (100%) fee Refund	Within 4 days of commencement of Classes
Half (50%) fee Refund	Within 7 days of the commencement of classes
No Fee (0%) Refund	After 7 days of commencement of classes

*Refund is only applicable for tuition fee. Admission fee and other charges are non-refundable.

PCMS FINANCIAL ASSISTANCE / MERIT AWARD

The Professional College of Medical Sciences, Peshawar provides the following Financial Assistance (Merit Scholarship, Orphan Scholarship, Need-base Scholarship, ROSE Scholarship for Chitral Students) subject to the availability of funds.

Several students are getting benefits from the above mentioned scholarships to accomplish their dreams.

Note: All the students who are sponsored under any scholarship scheme shall deposit their fee within due date as determined from time to time. The scholarship as and when received by this Institute will be disbursed amongst the students accordingly.



HOSTEL ACCOMODATION

PCMS doesn't own its personal hostel for accommodation. However, the institute has signed MoUs with different nearby hostel for both male and female students. An assigned committee periodically visits hostels to check the facilities provided. Annual renewal of MOU is conditional to satisfactory report from the students residing in hostels.

Note: PCMS administration would like to clarify that it does not assume responsibility for the actions, behavior, or personal belongings of hostelite students residing in hostels. It is important to note that any activities or incidents that occur beyond the college boundaries lie outside our jurisdiction.

PCMS



RULE & REGULATIONS

Code of CONDUCT/Disciplinary Policy:

1. These Regulations are adopted from "**The Khyber Medical University Students Conduct and Discipline Regulations**, 2017.
2. These regulations shall apply to all students of PCMS enrolled in all degree/diploma programs and shall come into force with immediate effect.
3. **Students Code of Honour:** Every student shall observe the following code of Honour:
 - a) Faithfulness in his religious duties and respect for convictions of others in matters of religion, conscience, and customs.
 - b) Loyalty to Pakistan and refraining from doing anything which might lower its honour and prestige in any way.
 - c) Truthfulness and honesty in dealing with other people.
 - d) Respect for the elders and politeness to all, especially to women, children, old people the weak and the helpless.
 - e) Demonstrate professional behavior both inside and outside the college. Dress appropriately, communicate respectfully, and act in a manner befitting a future healthcare professional.
 - f) Respect for his teachers and others in authority in the college.
 - g) Cleanliness of body, mind, speech, and habits.
 - h) Develop effective communication skills to interact with patients, families, and healthcare teams professionally and compassionately.
 - i) Helpfulness to fellow beings.
 - j) Devotion to studies and sports.
 - k) Adhere to the highest ethical standards in patient care, research, and interactions with colleagues. Familiarize yourself with medical ethics guidelines and codes of conduct.
 - l) Observance of thrift and protection of public property.
 - m) Recognize the importance of self-care and maintaining your physical and mental wellbeing throughout the medical education journey.

ACADEMIC CONDUCT

All students shall diligently apply themselves to their registered courses of study. Shall always be honest in his/her academic endeavors. Avoid any form of cheating, plagiarism, or unauthorized collaboration on assignments, exams, or research. They will respect the confidentiality of information and will use it in no other circumstances than for professional and authorized academic purpose.

a) Students will attend lectures, tutorials, seminars, practical, clinical rotation, ward assignments, examinations and other scheduled courses and activities except for reasons acceptable to the Institute. Student must be punctual and prepared for all learning sessions.

b) Students will ensure that any academic writing, including essays, theses, research projects or assignments in a course or program of the study either represents their own words, ideas, images or data or is appropriately referenced.

c) If involved in research, student must ensure the integrity of his/her work by accurately reporting data, giving proper credit to sources, and following research protocols.

d) Students will ensure that they themselves complete scheduled examinations or attend other academic activities.

e) Students will obtain authorization, before procuring, possessing, distributing or receiving any confidential material pertaining to academic tests examinations, research or laboratory results from any source.

f) Students will maintain appropriate professional boundaries with patients, avoiding any behavior that may compromise patient care or your professional judgment.

4. Actions against misconduct:

a) Every member of the teaching staff shall have the power to check any disorderly or improper conduct of, or any breach of the regulations, by students in any part of the college.

b) Should such misconduct occur in a classroom when a student is under the charge of a teacher, the latter may summarily impose a fine not exceeding Rs.500 or report the matter immediately to the Head of the institute and may ask the student to leave the classroom.

c) The Librarian shall be responsible for the maintenance of order in the library. In case of any disorderly conduct or any breach of regulations, he/she may require the offender to withdraw from the library for the remainder of the day or if the later deserves, a severe punishment; he may be fined up to Rs.500 or reported to the institutional Discipline committee or the University Discipline Committee depending upon the nature of severity of an offence.

d) The Chief Proctor, Staff Proctors and Students Proctors shall be responsible for the maintenance of order among the students on the rest of the campus and for checking the behaviour likely to damage the good name of the college.

5. Prohibited Acts.

The following Acts are prohibited for students:

- a) Smoking/chewing tobacco/drinking alcohol/using any kind of drug within the premises of the campus.
- b) The consumption of alcoholic drinks or other intoxicating drugs within the University Campus or during instruction, sports or cultural tours or survey camps or entering such places or attending any such tour or camp while under the influence of such intoxicate.
- c) Organizing or taking part in any function within the Campus or hostel or organizing any club or society of students except in accordance with the prescribed rules and regulations.
- d) Collecting any money or receiving funds or pecuniary assistance for or on behalf of the college Organization except with the written permission of the Principal.
- e) Staging, inciting or participating in, or abetting any walk-out, strike, or other form of agitation the college or its teachers or officers, inciting any one to violence, disruption of the peaceful atmosphere of the college in any way, making inflammatory speeches or gestures which may cause resentment, issuing of pamphlets or cartoons casting aspersions on the teachers or staff of the college or the college bodies or doing anything in any way like to promote rift and hatred among the various groups of classes of students community issuing statements in the press/social media (whatsapp, facebook, twitter, tiktok, Instagram etc.), making false accusations or lowering the prestige of the college or parent university (KMU).

6. Act of Indiscipline:

A student who:

- a) Commits a breach of rules of conduct specified in **regulations 5**; or
- b) Disobeys the lawful order of teacher or other person in authority in the college or
- c) Habitually neglects his work or habitually absents himself from his class without valid reason; or
- d) Willingly damages public property or the property of a fellow student or any teacher or any employee of the University; or
- e) Does not pay the fees, fines, or other dues payable under the college rules and regulations; or
- f) Does not comply with the rules relating to residence in hostels; or uses indecent language, wears immodest dress, makes indecent remarks or gestures, or behaves in a disorderly manner; or commits any criminal immoral or dishonorable act (whether committed within the Campus or outside) or any act which is prejudicial to the interest of the college; shall be guilty of an act of indiscipline and shall be liable for each such act to one or more of the penalties mentioned in **regulation 7**.

7. Penalties:

a) The penalties which may be imposed and the authorities competent to impose each kind of penalty are specified on Next Page (No.46)

8) When a case against a student is referred to the College Disciplinary Committee, the Committee may if it deems fit, suspend the student from the College Rolls till its decision in the matter.



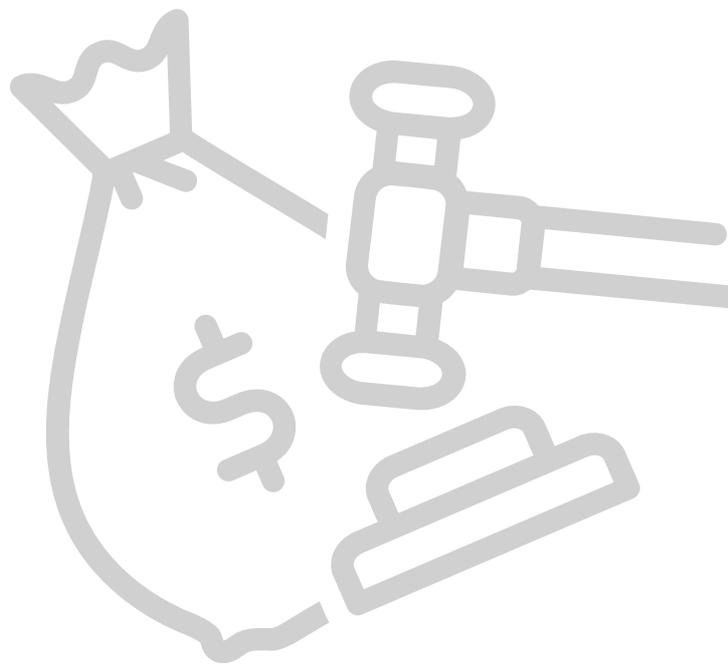
S NO.	Penalty	Competent Authority
1	Removal from classroom, laboratory, workshop or fieldwork for the periods concerned for not more than four such consecutive periods	Teacher Incharge
2	Withdrawal from games or the field for not more than one week	Incharge of the Sport Committee
3	Withdrawal from education or sports tour or survey camp	Principal
4	Suspend from the Institute for a period not exceeding two weeks	Principal/Coordinator
5	Cancellation of remission of fees or scholarships	Principal/Director
6	Withdrawal from library for not more than two weeks	Librarian
7	Fine not exceeding Rs. 1000	Teacher, members of college disciplinary committee
8	Rustication	Principal/Director
9	Expulsion from the Institute.	College disciplinary committee with the approval of the Board of Directors

9. Appeals:

- a) An appeal against the punishment of rustication or expulsion shall be referred to the appellate authority i.e. the Principal/Director, who may constitute a committee for the purpose or decide on his own.
- b) No appeal shall be entertained against the decision of an authority imposing a penalty other than rustication or expulsion except on the ground that such authority imposed penalty was not competent to do so and shall be referred to the Principal/Director.
- c) No appeal by a student shall be entertained unless it is presented within fifteen days from the date on which the decision is communicated to him, provided that the Principal/Director may for valid reasons extend this period.

10. Compensation for loss: The Principal or any teacher or officer to whom the Principal may delegate his powers may direct a student to pay compensation for any loss of or damage to property belonging to the institute, public authority or to a fellow student or to an employee of the University, caused by a willful act or gross negligence of the students, and if the student does not pay such compensation within definite period, the Principal may expel him from the institute with approval of Board of Directors.

Indiscipline in Examination Halls or around them or use of unfair means shall continue to be dealt under the in-vogue regulations for examinations of the Khyber Medical University.



S No.	Particulars	Amount	Remarks
1	Re Admission	30,000	
2	Late Fee	100	Per Day
3	Late Commers	100	Per Day
4	Absentees (without Prior Application)	100	Per Day
5	Incomplete Assignment	200	
6	Improper Uniform	200	
7	Quarreling	10,000	
8	Disturbance in Class	1000	
9	Class Bunking	1000	
10	Disrespecting Staff / Teachers	5000	
11	Damaging the Property	5000	Plus Damages
12	Smoking / Drug Abuse	5000	Refer Drug Policy
13	Not Appeared in Mid Exam	1000	Per Paper
14	Failing Weekly Test	500	
15	Bullying New Students	5000	

LIBRARY RULES

The PCMS has a well-equipped library with adequate and comfortable seating arrangement. The library is well-stocked with several hundred books and journals. The following rules, subject to change / modification by the library shall be followed:

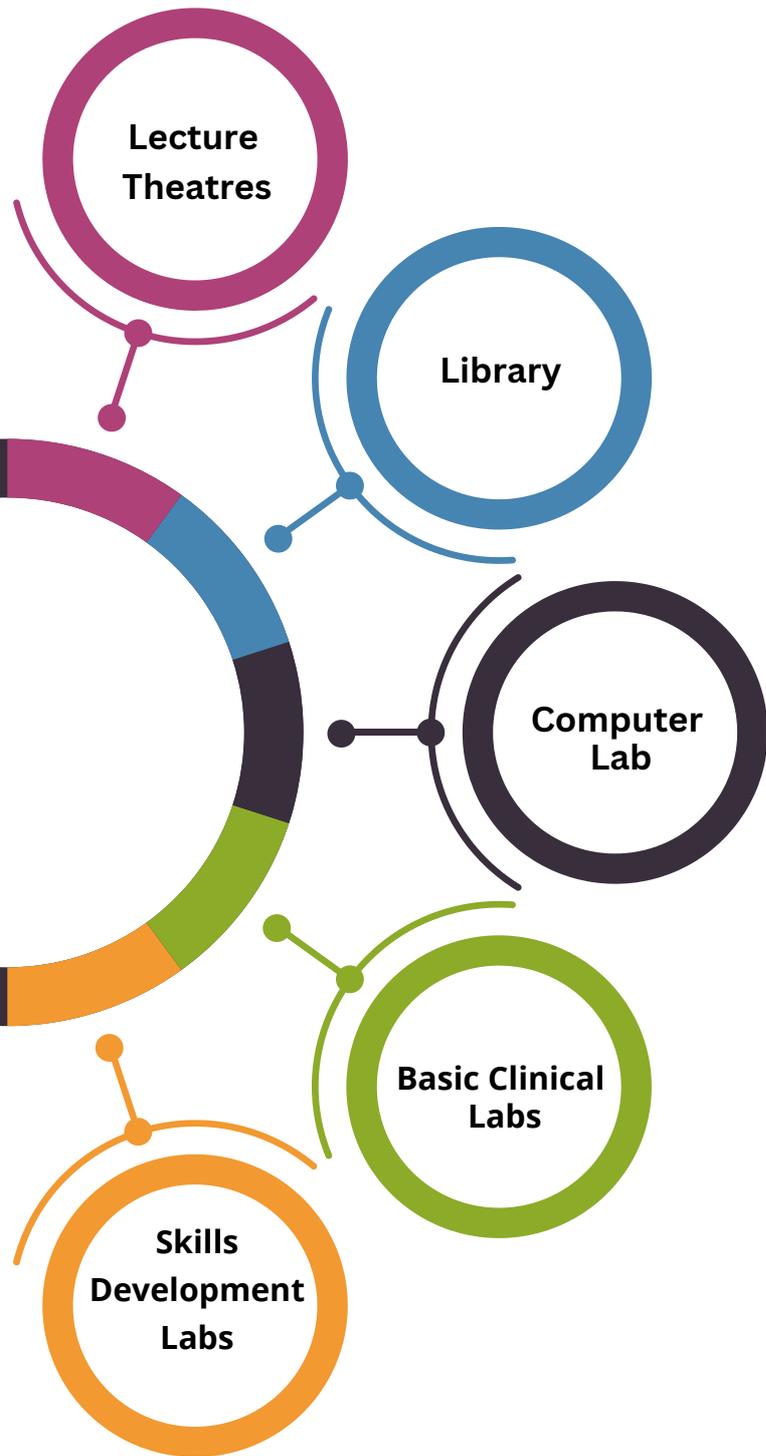
1. The library will remain open during the working hours.
2. Students will be entitled to borrow not more than two books at a time.
3. The students may retain books not more than two weeks.
4. Faculty members will be entitled to borrow five books at a time and may retain them for a period of four weeks.
5. Library Card shall be issued to each person to borrow books from the library. Such card shall be non-transferable and will be issued free of charge.
6. The Librarian may refuse to lend books to any person who fails to clear the fine and will send names of the defaulters to the concern department and finance officer.
7. Students will be fined for the overdue books Rs. 50 per book per day.
8. Books, which are required for reference, such as Encyclopaedias, Dictionaries etc. and books of greater value shall not be borrowed from the library.
9. Stock lacking books will not be issued to the members and upon notification of stock lacking all books borrowed out should be returned immediately.
10. Silence and order must always be maintained in the library.

Loss or Damage Policy

1. Borrowers will be held fully responsible for the Library materials in their possession and are required to pay for the value of the book, overdue charges (if any) plus administration fees if the materials are lost or damaged.
2. Borrowers are responsible for ensuring that the books they borrow are in good condition, otherwise, they will be held responsible for and will be charged for the damage.
3. If the material is lost, an immediate report should be made to the Librarian to enable appropriate actions to be taken. The borrower may replace the material lost/damaged either by directly purchasing or by requesting the Library to replace it.
4. Any attempt to steal Library properties is a serious offence and will result in disciplinary procedures and other appropriate actions.



TEACHING LEARNING RESOURCES



TEACHING LEARNING STRATEGIES



1 Lectures

2 Demonstrations

3 Clinical Training

4 Workshops

5 Study Tours



6 Quiz

7 Assignments

8 Seminars

9 Study Tours

10 OSPE/OSCE





FACILITIES

Learning Resources Center (LRC)



PCMS have a well-equipped learning resource center. It has twenty computers which are connected to Internet with WIFI service.



HEC digital library and Medline is accessible to all students. It has a large variety of books related to Paramedics.



PCMS has its official Channel where students can take benefit of hundreds of Lectures available online. All Lectures are prepared by PCMS Faculty according to KMU syllabus*.

[Click Here for Link](#)



Students are facilitated by the Computer Lab Manager for preparing the assignment or any sort of work given by their teachers.

Scan Me



COMPUTER LAB

A well-equipped computer lab is available for students to improve their computer skills.



TRANSPORT

The Institute provides transportation service to the local day scholars. The Nearest BRT station (University of Peshawar) is located at 5 minutes walk.



Academic Information



Academic Sessions



Academic Calendar



Orientation of New Students



Digital Attendance

EXAMINATION POLICY

A student shall be eligible to appear in a professional examination if he/ she fulfill the following conditions:

1. There is continuous assessment and evaluation of the students. Midterm examination is conducted by the institute and final examination at the end of every semester is conducted by Examinations Section.
2. Internal evaluation: There is regular assessment on daily basis of the students. This includes attendance, class behavior, assignments, presentations, and co-curricular activities.
3. The candidates who pass 50% of the modules offered in the semester shall be promoted to the next semester.
4. There is no make-up examination and the students failing the semester will have to re-appear in the following semesters with junior class.
5. All examination/ assessments will be conducted according to KMU rules and regulations. These rules are available on KMU website.
6. Promotion criteria for student to next semester as per KMU policy (available in KMU rules Regulations) available on KMU website.
7. The candidate who passes 50 % of all the subjects of the previous examination.
8. That he / she has undergone the specified period of theoretical and practical courses and clinical training including demonstrations for the said examination to the satisfaction of the Department concerned
9. No student is eligible for university examination without having attended at least 75% of the total of lectures, demonstrations, tutorials and practical/clinical work in that academic session.
10. According to the revised examination policy of KMU, Theory and Practical parts has to be separately passed having equal weightage. In theory Multiple choice questions (MCQS) and practicals consisting objectively structured practical examination (OSPE/OSCE/VIVA VOCE/internal assessment) is conducted. In case of failure in any modular blocks /, the student will have to appear in the next session of the junior class for that modular blocks /subject.

11. His/her name is submitted to the Controller of Examination by the on clearance by the Head of Department/teacher concerned.

12. He/she has paid the requisite fees for the examination to the KMU and cleared all the college dues.

13. He/she shall undergo full course of studies (both theory and practical) in the subject(s) in which he/she failed/detained with subsequent class and completes at least 75% attendance.

14. A student who fails in one or more subject shall reappear in the subject(s) in which he /she has failed and shall pay the requisite fee for the said examination to the KMU.

15. A student, who is eligible to appear in the examination but did not take examination for whatever reason, shall be considered to have failed.

16. A student who has passed his/her BS examination shall be entitled to the degree of Bachelor of the concerned specility from the KMU provided that he/she have conformed to the requirements, invogue of KMU which may be changed from time to time.

17. A student who discontinued his/her studies for a period of 02 years or more will not be allowed readmission. If he/she want readmission before that period he/she will be allowed to continue his/her studies from the class he/ she left. However, he / she must take prior approval of semester freezing as per HEC / KMU Rules

18. The Principal will not forward the examination form of any student unless he /she produce clearance certificate from the Finance department, Course coordinator and the college librarian.

19. **Registration:** Students are registered with Examination Section after the admission.



Grading Scheme

Scheme of marking and evaluation has two phases of a total of 100 marks, detailed as under:

Mid-Semester Examination by PCMS:	30 marks
Final Examination by KMU:	70 marks
Total:	100 marks

Promotion Policy

Upon declaration of the final examination results, students who do not pass 50% or more of the total subjects shall be declared "Fail" and shall not be promoted to the next semester. Such students may continue the same semester as per fee policy.

Grading Scheme of GPA as per subject:

Leter Grade	Marks Obtained %	Number Grade
A+	(90-100)	4.0 GPA
A	(80-89)	4.0 GPA
B+	(75-79)	3.5 GPA
B	(70-74)	3.0 GPA
C+	(65-69)	2.5 GPA
C	(60-64)	2.0 GPA
F	(<60)	0.0 GPA

Attempting the mid-term examination by PCMS (Internal) and final term examinations (External conducted by Khyber Medical University) of every semester is mandatory. Absence from examination shall result in grade 'F' in the respective subject/course.

Policy for Not Promoted/demoted Students.

Not Promoted/Demoted Students will attend regular classes with the upcoming batch and liable to pay 50% Tuition/Semester fee only.

Migration Policy

Admission may be allowed at any time by migration of a student from any other University to this University in a corresponding class provided that:

- a). The applicant produces a migration certificate from the University last attended along with a statement of total number of lectures delivered in the class and attended by the applicant along with a character certificate.
- b). The Head of the Institute or the Director/Principal concerned is agreeable to accept the applicant and has the necessary academic and physical facilities for the original combination of subjects or papers offered by the applicant at the time of his/her original admission.
- c). Prior permission is obtained from the Principal for such admission and a candidate fulfils the conditions of admission laid down in these regulations.
- d). Migration from a private medical college/institute to public sector college / institutes shall not be processed. However, Migration from any public sector college / institute to another private sector college / institute shall be permissible. Furthermore, migration from one private college / institute to another private college / institute shall also be allowed per rule.
- e). Mutual migration is not allowed.
- f). Migration will be allowed only when a vacant seat is available in the corresponding class, not exceeding the total permissible strength of the college/institute.
- g). All the applications shall be routed through the Head of the college/institution.
- h). No case shall be processed without provision of No Objection Certificate. Both the Principals of the concerned college/institute shall give No Objection Certificate prior to the final approval by the Vice Chancellor KMU.

- i). The migration fee to be deposited in KMU account, will be Rs. 20,000 (Twenty Thousand) for student seeking migration from college / institute within the province and Rs. 50,000 (Fifty Thousand) for students migrating from other provinces or abroad.
- j). The migrating students must clear all the dues of the college where he/she remained for more than 06 months.
- k). The admission by transfer of credit hours shall be allowed upon the recommendation of KMU Equivalence Committee. Such a transfer is mutually agreed to by Heads of Institutes concerned.

CO-CURRICULAR ACTIVITIES

The students are encouraged to take active part in the extracurricular activities to ensure Healthy Body, Healthy Mind". The following societies of the students are active in the PCMS.

- Literary Society
- Sport Society
- Social Welfare Society
- Blood Donor Society

DRESS CODE

Students are expected to appear in decent and sober out look. To achieve this, the following will be the dress code. It must be followed by all students during lectures, practical, tutorials, seminars, outdoor and indoor hospital duty and in all Institute functions. Uniform is compulsory whenever the student visits the Institute either taking classes or not. The students must wear white coat while attending laboratories, dissection hall and hospital.

FEMALE STUDENT'S DRESS CODE

Maroon color shirt, white shalwar (no pajama) and black shoes with no high heel alongwith white dupatta/Shaal, white long overall belowknee length and for winter maroon color sweater/coat is allowed. Only white Abaya or Naqab is allowed (if required).

Note: Only regular fit shirts and trousers are allowed in dress code. Skintight, slim fit and other fashionable dressing is prohibited wears in PCMS. Please confirm the dress code color before purchasing uniform, college reserve the right to reject different shades of grey, maroon and white.

MALE STUDENT'S DRESS CODE

White shirt (full sleeves) with grey Trouser (Pent) alongwith maroon tie (with college logo) and black shoes. During winter, grey color sweater/coat (with college logo) is allowed. On special occasions/circumstances white shalwar qameez is also permitted.

Note: Only regular fit shirts and trousers are allowed in dress code. Skintight, slim fit and other fashionable dressing is prohibited wears in PCMS. Please confirm the dress code color before purchasing uniform, college reserve the right to reject different shades of grey, maroon and white.

PROCTORIAL BOARD EXPANSION

It was decide that the inclusion of 02 male and 02 female students from each class may be included in the Proctorial board on the following criteria:

- i. Class attendance not less than 80%
- ii. No supplementary in the academics

The above mentioned criteria will be applicable for the selection of Class Representative (CR) and a Girl Representative (GR).

CELL PHONE USE

Use of cell phones in the premises of the college is strictly prohibited other than the academic activities. If any student found using cell phone during the working hours, strict disciplinary action shall be initiated, if found will be confiscated.

HARASSMENT POLICY

PCMS follows all conditions for this as per Higher Education Commission (HEC) approval available as under:

<https://www.hec.gov.pk/english/services/Documents/SEXUALHARASSMENT-POLICY.pdf>

PROFESSIONAL COLLEGE OF MEDICAL SCIENCES UNDERTAKING / AGREEMENT

(To be filled by the candidate on Judicial Bond and duly attested by the Deputy Commissioner/ Political Agent/DCO/First Class Magistrate).

I Mr./Miss. _____ Son/Daughter/Wife of _____
Resident of _____

Do here by solemnly undertake to abide by the following:

1. That I have read the Prospectus of PCMS and here by agree to conform to all provisions of the rules and the statutes/rules as may hereafter be framed by the appropriate authorities.
2. That the information furnished in, and documents attached with the application form, are correct, and I fully understand that at any time during the course of my study, if it is found that any information is in-correct or any document produced at the time of admission is false, which would have rendered me ineligible for admission under the rules, my name shall immediately be struck off from the institute roll.
3. That I shall, in case my name is struck off under clause (ii) above, not be entitled to claim refund of any fee paid by me. In addition I shall pay to the Principal as liquidated damages at the rate of Rs. 100,000/- (one Lac) per year of my studies in PCMS.
4. That I shall, have minimum attendance of 75 percent, diligently apply myself to acquire and develop the skill necessary for the practice and advancement of my study in order to qualify for examination and I will not be promoted to the next higher class unless I have cleared all the subjects.
5. That I shall maintained entity as a student of the institute by wearing Institute uniform. I shall participate fully and whole heartedly in games and extracurricular activities.
6. That hostel accommodation will be provided subject to availability, in case of non-availability of hostel accommodation, I will not ask for any accommodation.
7. That I will not indulge in politics of any type and will not be a member of any political party/organization/students Federation, holding a gathering, meeting or taking out procession in any part of Campus .I understand that my failure to observe this clause of undertaking would result in cancellation of my admission/expulsion from the Institute, and that the decision of the authorities concerned will be final.

8. That I shall never use violence, threat of violence and pressure in any dispute with others, all means and methods shall only be logic, persuasion, petition, appeal, revision, review and other legal and peaceful method for settlement of differences and disputes.

9. That in any dispute with students, teachers and employees of the institute I shall accept the judgment of the committee constituted by the principal for decision of settlement of the wrong doers.

10. Further, I do here by solemnly undertake to refrain from:

- a. Doing anything which may cause injury or insult to head, teacher, officers and other staff of institution.
- b. Holding a gathering, meeting and taking out procession in any part of Campus other than areas specified for the purpose.
- c. All kinds of unfair means in examination.
- d. Allowing or abetting the entry to the premises of the Institute of expelled students, anti-social elements or others whose presence in the Campus could cause conflict amongst the students.
- e. Bringing into the Campus, consuming or encouraging consumption of alcoholic products, drugs and narcotics and indulging in acts of moral turpitude.
- f. Bringing or keeping any type of weapons within the college premises.
- g. Using or occupying any room or part of any building of the Institution without lawful authority.
- h. Subletting any hostel room to unauthorized persons.
- i. Damaging any University/Institute property including building, equipment and vehicles etc. in any manner.
- j. Indulging in any violent or any other unsuitable activities even outside the Institute, which may bring bad name to the Institute?
- k. From all such acts and deeds as might bring disgrace and bad name to the Institute.

1. In case I am reported to be guilty/ involved in any of the aforesaid activities during my stay in the medical Institute, the Institute authorities can rusticate me from the Institute temporarily or expel me permanently. I will not try to create law and order situation or instigate the students of the Institute or of any other institution against the action taken by the institute and further more I will not go to any Court of Law in this regard. In case of my expulsion from Institute I shall pay to the Principal as liquidated damages at the rate of Rs.100,000/- (one Lac) per year of my study in the Institute.
2. If it is reported that I have not honored the decision of the Institute authorities as described above, I shall be liable to pay Rs.2,00,000/- (Two Lac) per year of my study in the Institute as damages to the PCMS.
3. In case there is any dispute between me on one hand and the administration of the Institute on the other hand regarding my involvement in a disciplinary or political matter or regarding the imposition of any penalty or damages on me, the matter shall be referred to the Principal, as the sole arbitrator and his decision in such capacity shall be final and shall not be challenged in any court of law.
4. I will abide by the decision of the Institute Authorities, in case I am found guilty of indiscipline, defamation, disrespect of the Staff and other anti-institutional activities. Moreover, I will abide by the rules and decisions regarding the house job.
5. I understand that if it is found that I was not entitled for admission according to the KIMS Admission policy at any stage of MBBS course or if it is found that I was not entitled for admission in preference to the other candidates who applied for admission, my admission will stand canceled.
6. I solemnly declare that I do not have double domicile certificate.

Signature of the Student: _____

Name: _____

CNIC No / Computerized Form – B No: _____

Father's Name: _____

Permanent Address: _____

Present Postal Address: _____

Dated: _____

To continue from next page
PROFESSIONAL COLLEGE OF MEDICAL SCIENCES
UNDERTAKING / AGREEMENT

To be filled by father/mother/husband/guardian of the candidate on Judicial Bond and duly attested by the Deputy Commissioner Political Agent/DCO/First Class Magistrate).

I _____ Son/Daughter/Wife of _____ and
Father/Mother/Husband/Guardian of _____ here by fully
endorse the under taking given by my Son/Daughter/Wife/Ward and assure that
he /she will abide by this undertaking during his/her stay in the Institute.

1. I also make my self liable to pay Rs. 100,000/- (one hundred thousand) per year
of his/ her study in the Institute in case of any breach of the above mentioned
under taking by my Son/Daughter/Wife
Mr./Miss. _____.

2. _____ Father/Mother/Husband/Guardian of Mr./Miss
_____ assure that my Son/Daughter/Wife/Ward will not
indulge in politics of any type and will not be a member of any political
party/organization/students Federation nor will he/ she attend any meeting of
such organizations. Such involvement on his/her part may lead to his/her
expulsion from the Institute, and that the decision of the Principal in this regard
will be final.

DEPONENT

Signature: _____

Full Name: _____

CNIC No: _____

Father's Name: _____

Present Postal Address: _____

Witness-1

Signature: _____

Full Name: _____

CNIC No: _____

Father's Name: _____

Present Postal Address: _____

Permanent Postal Address: _____

Witness-2

Signature: _____

Full Name: _____

CNIC No: _____

Father's Name: _____

Present Postal Address: _____

Permanent Postal Address: _____

ATTESTED

Signature and Stamp of Political Agent / First Class Magistrate



PROFESSIONAL COLLEGE OF MEDICAL SCIENCES

AFFIDAVIT FOR GUARDIANSHIP

(To be filled on stamp paper of any denomination) (TO BE PRODUCED ON STAMP PAPER)

I _____ Son/Daughter/Wife of _____ do hereby solemnly declare that my father has died/divorced in the year _____ and _____ is my guardian.

1. Signature of candidate: _____
Name of Candidate: _____
CNIC No. of candidate: _____

2. Signature of Guardian: _____
Name of Guardian: _____
CNIC No. of Guardian: _____



PCOMS

